

Village of Jemez Springs Planning and Zoning Commission  
Regular Meeting Minutes

September 21, 2023 at 6:30 p.m.  
Josephine Shephard Memorial Building Conference Room

1. Mike Nealeigh called the meeting to Order at 18:39.
  - a. Members present: Mike Nealeigh (Chair), Talia Michelle (Sec), Sean Cridland – NOT A QUORUM
  - b. Members absent: Susanna Cooper, Betsy Daub, Rose Fenton
  - c. Guests: Fred Simmank
2. Introduction of Guests
3. No Quorum – no matters requiring approval allowed at this meeting so Agenda items were simply reviewed.
4. No action on Previous Meeting's Minutes from August 17, 2023.
5. Public Input – none.
6. New Business
  - a. Request by Village of Jemez Springs for a Building Permit for a modular building foundation for property located at 25 Civic Center Lane was previously approved by Chair Mike Nealeigh.
7. Old Business
  - a. Commnet application to upgrade/add equipment on existing tower has no activity.
8. Commission Business
  - a. No action taken on the position of Vice Chair of the Village of Jemez Springs' Planning and Zoning Commission.
  - b. Chair Report:
    - i. Observations from Sept 20<sup>th</sup> Village Trustee Meeting are as follows: offer of the donation to the Village of the former Servants of the Paracletes' facilities across from the Jemez Monument.
    - ii. Inquiries by residents: Short Term Occupation Rental application, and Steep Slope property
    - iii. Update on Village Projects
      - The Municipal office construction at the Leyba Land park perimeter foundation and site work has been contracted and permit issued by CID.
      - Status of Jemez River Walk project – No work on 2nd part of Phase 1, stone circle gathering place, until 1<sup>st</sup> part of Phase 1 has been paid. Still awaiting funds from State.
      - No Change on Dark Sky work, still awaiting MOU on pole use, then contractor will come sometime this fall to do inventory on lighting needs.
      - The Mayor issued a 2<sup>nd</sup> appeal, this time to the BIA Board of Appeals, and the BOA has requested all documents submitted to the BIA SW Regional Office, and has requested a docket time to review the appeal of the Trust Land designation of land within Village limits.
    - iv. Commissioner Reports – none
    - v. Technology Update
      - Website continues to be expanded and improved
      - A model for Document Storage and email addresses
    - vi. Mike will attend the October 18<sup>th</sup> meeting of Village Trustees as the P&Z Representative.
9. Ordinance Review Postponed
  - a. Chapter 130 through, but no further than, 130-29

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- i. Building Height Determination supplement – Talia mentioned that she spoke with Dave from the Abousselman house and that he thought it might be as high as 38’ at the back of the property, since it is on a slope. This may be an excellent example for the Commission to use regarding the slope calculation process.

10. Meeting adjourned at 20:15